



**REPORT ESHA EXECUTIVE BOARD**  
**Bournemouth, Friday 07-03-03**  
Time: 09.00-12.00 h.

**Agenda:**

**1. Welcome:**

present are A. Cassne, J. Gispen, J. McNally and H. Janssen.

A. Petrolino arrives later owing to problems with his flights.

At 11.30 EB will have a meeting with Martin Kaasik and Jaan Reinson about the evaluation of Tallinn.

**2. Report EB in Utrecht 18 January 2003.**

Check on decisions and reports of actions. Most actions have been carried out. Specifically: HJ has made contact with mr Collocas from Greece. No reaction from Greece so far. JM has found the origins of EPSA (European Primary School Heads Association); Roger Jenkins is a head teacher in Birmingham. **JM** will contact him. **AC** has not been able to meet M. McGlynn in Ottawa. He will make a new contact with Ireland.

ESLP project is now called ESLN (Network) and will be discussed in this weekend's GB.

The autumn meeting will be in Nice or Toulon.

The EB meeting on 14 June will be in Stavanger instead of Oslo.

EB Report is accepted.

**3. Preparation of the GB meeting in detail: what does EB expect to see as a result of the discussions**

- ◆ Welcome to new members from AXIA, (ANP Portugal), SHAMOR Moscow, and to the hosts of NAHT
- **on the ESHA development plan.** Plan is accepted as a good plan. Lay out is OK. EB suggests to make persons from the GB responsible. The development plan is meant as a 3 or 4 year plan. An activity plan could describe the actions in one year. 3 questions will be discussed in groups:
  1. Are these the right points? Can you add any points?
  2. Please prioritise
  3. Who will do it and how will it be done?

JM will check the list of attendees and make groups of 6 people.

- **on ESLN with J. West Burnham.** JG will prepare this part with mr WestBurnham

- ◆ **on a more professional role of ESHA EB AND GB in projects.** Members will have to be really involved and responsible for ESHA, and ESHA EB will have to look for more professional support of projects.
- **Next meetings:** 14 June EB will be in Stavanger  
HJ will keep in touch with "Athens" about a possible meeting on 13 September.
- **on the vacancies in EB (see also point 4)** . JG will announce the vacancies. JM will make a job description for the vacancies and then EB will send out notification of election.

#### 4. Housekeeping business on Sunday

- **the financial report 2002 and auditor's declaration.** EB agrees with the financial report of 2002. EB will follow the GB's advice of Frascati not to ask a financial commission to check the books since there is an official auditor's report (see last page of the report of 2002).
- **the financial secretariat and the general secretariat from 1-1-2003 and from 1-1-2004.** EUN has announced they cannot take over the financial secretariat. For this year the secretariat will probably be at CVO in Utrecht. For next year the strategy will depend on available offers.
- **the EB from 1-1-2004: set up of elections in the autumn meeting.** The EB membership is discussed in detail.
- **bid for the biannual conference in 2006.** EB will ask expressions of interest for the 2006 conference. Italy is interested.

#### 5. Miscellaneous

ICP and ESHA: the relation and membership and identity of both are discussed. EB will advise members to visit the Edinburgh conference. JG will send a letter to Nola Hamilton to have talks about the relation ESHA-ICP at the conference.

Tallinn: JG thanks again M. Kaasik and J. Reinson for organising the Tallinn conference and compliments them on its success.

Evaluation in terms of numbers: 450 participants, 199 from Finland: great success.

Contents: the level of speakers was good, thanks to the support of ESHA.

Financial side: it is balanced. There is not a great profit (270 euro's). There was a loss of about 10.000 euros without the ministry's subsidy and city of Tallinn.

With that help there was an almost perfect balance. HJ and AP will compare the SMC account on the conference and the financial account of the Tallinn organisers to see if there are double countings. HJ and AP will see if there are consequences for the final Tallinn account.

Reinson will write suggestions for the Stavanger organisers

HJ will ask Anne Gilleran to send the (SMC)-report to him. HJ will make a summary of that material. In the ESHA Vademecum there should be more about the organisation of the biannual conference.

Stavanger: commission of 3 persons. They would like to meet EB in Stavanger.

They have booked the dates and venue for 300-400 people. Title will be: Pipeline to Europe.

#### 6. Closing at 12.25 h.